

ACADEMY COMMITTEE MEETING

Date: 5th December 2023
 Time: 4.30pm – 7pm
 Venue: Cheadle Hulme Primary School

Clerk: T Bhakar
 Present: R Thompson, N Samuels, Z Tatton, D Coyle, R Teale

In Attendance: K Cheshire, Z Bennett

Action		Initials

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies and Welcome	Apologies received from GK. Welcome to Russell Teale, a Governor addition to the Academy Committee. Introductions were made by all those in attendance.	
		AOB items		
		Register of interests	The Register of Interests is already up to date.	
		Code of Conduct/Acceptable Use Policy for IT	R Teale, as a new Governor, has agreed to the Code of Conduct and Acceptable Use Policy for IT.	
		Part 1 Minutes	The Minutes were approved by the Academy Committee members.	
		Membership: Terms of Office/ Succession Planning/ Recruitment		
		Trust Board Meeting Summary	The Clerk distributed the Trust Board Reports for	

			September 2023. Q ZT: There was mention of changes to the Handbook. Could you explain these? <i>A LW: These changes were made at Trust Board level.</i>	
		Link Governor Roles & Responsibilities	Safeguarding is a very important area of focus. During NS' visit - she noted it was great to see the additional Safeguarding measures in place with Wraparound Care staff and External Clubs. There has been additional Safeguarding Training for all staff.	
2	School Performance and Accountability	Pupil Outcomes (Progress towards KPI's)	DC noted that the KPIs are ambitious as it helps improve on the previous years. The School set a minimum goal of 90% to get a consistent message across. R Teale Q: How much does it require from parents? <i>A: Most parents are very much onboard with the aspirational nature of the School.</i> Q: What is the feeling amongst School Community? <i>A: We are unashamedly academic but that doesn't mean that it comes at a cost of enrichment in other areas of learning. All extra-curriculum is just as important as development.</i>	
		School Development Priorities	Ambitious Curriculum There is so much scope but having an Enrichment lead was necessary as this allows the School to prioritise Core subjects for Autumn and then this will be. Extended to foundation subjects. All subjects are receiving their fair share of monitoring so that subject leaders have a better understanding. We have an eight-year overview for learning outside of the classroom. We need to ensure that the children have a local visit and external visits. There has been a flow chart created on booking trips and when the process should start. This will assist ECTs to be able to follow the School process. Another aspect of this is the displays around school. Children are more motivated when they know that their work will be on display. Displays will be changed every half term. Teachers are ensuring that there is consistency, and the work is displaying elements of the curriculum.	

		<p>ZT (parent at school) noted that the classrooms look beautiful and the displays are done really well.</p> <p>RT emphasised that the passion teachers have reflect the effort that has gone into them.</p> <p>The School is also using Pupil Parliament as a means to discuss current topics in the right way.</p> <p>The Bookshelf texts are always chosen in a purposeful way to ensure that everyone is represented.</p> <p>As part of this Ambitious Curriculum, the assessment practices are very important.</p> <p>NS Q: How often will you review?</p> <p><i>RT A: Curriculum leads roles. Evolving understanding of the child but the end of the term is the best time to review best practice for the next term.</i></p> <p>The Committee agreed that the focus for ACM3 will be Inclusive Attitudes.</p>	
	Compliance	<p>The HoS, RT gave verbal confirmation regarding the delivery of the school curricula and assessment that is in line with the Trust's approach and that all curriculum policies are in line with statutory guidance.</p>	
	Behaviour and Safeguarding Update including attendance	<p>Behaviour and Safeguarding Update September 2023</p> <p>The document was explained to all Governors by HoS, RT.</p> <p>Staff briefings have been used to discuss a number of scenarios to help working through issues with behaviour in school. PE lead has introduced games for year 5 to teach to younger children.</p> <p>Attendance remains an issue and is regularly reviewed as part of leadership meetings. Year 1 and Year 4 are showing the most issues. These issues are being worked on proactively with the families.</p> <p>RT emphasised the importance of changing attitudes towards absence from school.</p> <p>NS commented that as a parent, it is clear that these issues are being dealt with proactively.</p>	
	Finance Update	<p>The Committee were satisfied with the update provided on Teams and had no further questions.</p>	

3	Governor monitoring	Record of Visits	<p>Record of visits are due to take place next term.</p> <p>The HoS emphasised the importance of ensuring that these are booked into ensure they are achieved. Also ensuring that RoVs are uploaded on to Teams as soon as possible.</p> <p>Maths ROV to take place on 14th December.</p>	
		Sports Premium Impact of spending	<p>Sports Premium Spending 2022 – 2023</p> <p>The document was distributed to the Governors prior to the meeting and it was reviewed by the Governors, there were no questions asked.</p> <p>The final version of the spend will be uploaded before 31st December 2023.</p>	
		Health and Safety	<p>Health and Safety Update September 2023</p> <p>There were no questions asked by the Governors regarding the document presented to them.</p>	
		Check website compliance	<p>HoS, RT confirmed that the website is compliant however the Statutory Assessment/Pupil Outcomes page is currently being developed and will be published as soon as possible.</p>	
4	Governor Development	Governor Training	<p>Governors received a comprehensive training session from Kate Cheshire.</p> <p>She talked about the importance of a mastery approach and sequenced small steps. There are three stages of learning: concepts, pictorial and abstract.</p> <p>The Maths monitoring that took place in Autumn 2023 has been vital in showing how teaching and learning is impacting. Early learning helps to support the long term goals and understanding. The monitoring showed that CHPS, as a school, need to use more methods of concrete learning.</p>	
5	Community Engagement	Stakeholder Engagement	<p>An Inclusion Survey was sent out to parents. Overall findings were as follows:</p> <ul style="list-style-type: none"> - 93% of parents felt their child had a strong sense of belonging. - Pupils didn't feel they stood out <p>Teachers had training from the Black Curriculum to familiarise themselves with the glossary of terms. The</p>	

			School is keen to ensure that the correct terms are being used.	
	AOB		There were no other items for this section of the meeting.	
		Meeting dates:	12/03/2024 – 4:30pm 02/07/2023 – 4:30pm	

Impact of Meeting / Key Outcomes	
Governors provided with comprehensive training on Maths.	
Governors given a Finance update.	
A details explanation around Headline Performance data was given to the Governors	

Meeting closed at 6:25



Natalie Samuels
Chair