

ACADEMY COMMITTEE MEETING

Date: 11th July 2023
 Time: 4.30pm
 Venue: Cheadle Hulme Primary School

Clerk: T Bhakar
 Present: R Thompson, N Samuels, Z Tatton, G Kohli, D Coyle, L Woolley

Action			Initials
1.	To share templates of ROVs with Governors.	Completed	MD
2.	Prioritise CHPS for governor recruitment.		LW
3.	Updates to be made to Register of Interests.	Completed	MD
4.	To create a schedule of visits for Governors.	Completed	MD/RT
5.	Update Governor Link Roles document.	Completed	RT
6.	Email Newsletter template to GK, NS and ZT to provide bullet points updating School Community.	Completed	MD
7.	Communication to be sent out to parents explaining Stockport Shapes.	To be actioned	RT
8.	GK to advocate a better STEM link with her organisation.	Ongoing	GK
9.	To organise Phonics and Maths training for Governors.	Completed, Maths ACM2	RT
10.	Circulate meeting dates for 2023/24 to Governors.	Completed	MD

Agenda – Part 1			
Category	Item	Notes	Action
1 Governance Arrangements	Apologies and Welcome	Welcome T Bhakar covering MD. No apologies received.	
	AOB items	G Barker no longer continuing role as Governor. LW explained that the attendance of Governors will be monitored more closely from September and it is something that has been raised at Governance Oversight.	
	Register of interests	Updates to be made:	

			<p>G Barker to be removed from the register. Update RT's close contacts to reflect HT's new role.</p> <p>NS is to continue as Chair and ZT will continue until ACM1. Both NS and ZT's terms of office are coming to an end in the next academic year.</p>	
		Code of Conduct/Acceptable Use Policy for IT	Governors reminded of policies and acknowledge.	
		Part 1 Minutes	Minutes approved with no further changes.	
		Trust Board Meeting Summary	Governors received the update with no questions.	
		Link Governor Roles & Responsibilities	<p>ZT requested that there is a schedule of visits and dates that work for the school and Class Teachers.</p> <p>NS Q: How often are we supposed to visit?</p> <p>LW A: Safeguarding and SEND governors should visit 3 times a year.</p> <p>It was noted that the changes to the Committee means that the Link Roles will need adjusting to reflect this.</p>	
2	School Performance and Accountability	Pupil Outcomes (Progress towards KPI's)	<p>2a. KPI Summary ZT Q: Actuals vs KPIs are below for all. Why is this?</p> <p>RT A: The School set ambitious KPIs based on baseline data. It is important to remember that each child represents 1.7%. To facilitate additional support for younger pupils, we are encouraging and implementing more physical development with a focus on fine motor skills.</p> <p>RT informed Governors that the new Phonics Scheme is in place and the Preschool phase will help Phonics achievement throughout the school.</p> <p>2. EHP Note of Visit acknowledged by all Governors.</p>	
		School Development Priorities	<p>RH explained Wellbeing Week. Across the Trust, there was a dedicated week to Wellbeing which included activities intended to bring staff together.</p> <p>RT talked about how the School focused on helping Class Teachers manage jobs lists and how the school have planned school activities and whether this impinges on time pressures teachers may be under.</p>	

		<p>The Early Career Teacher links with other Early Career Teachers in the Trust and this has proved to be a supportive group as teachers progress through this transitional period.</p> <p>NS Q: Are there any negatives to the Wellbeing focus?</p> <p>Wellbeing is monitored through the Annual Staff Survey which provides feedback across the Team. There is also staff engagement of wellbeing across the Trust.</p> <p>RT talked about the LSAs feeling communication was not always sufficient for those who worked different working patterns. In response to this, the Staff Briefing meetings have more in-depth minutes to keep LSAs in the loop if the meeting falls on their non-working day.</p> <p>It was noted that Wellbeing is something that needs to be interspersed and throughout the year not necessarily just once a year.</p>	
	School Self Evaluation	<p>Governors very pleased with the figures. It is feedback that the school should be really proud of.</p> <p>NS suggested that there should be an annual Governor update sent to Parents and the School Community.</p> <p>LW agreed this would be good for the school community.</p> <p>A newsletter template can be populated by Governors and sent to Parents. Could also entice a Parent Governor to join the Academy Committee.</p>	
	Behaviour and Safeguarding Update including attendance	<p>Suspensions and exclusions to be included in data. RT explained that attendance is above the national average. Absences can be explained by the impact of Eid celebrations and pupils taken beyond what the DfE recommended.</p> <p>NS Q: Has there been an increase in bad behaviour?</p> <p>RT A: It can be difficult at the end of the year as there are lots of changes.</p> <p>DC explained that the culture is to teach pupils to behave.</p>	

3	Governor monitoring	Record of Visits	<p>Two RoVs took place: PSHE and Maths.</p> <p>NS undertook the PHSE Visit and ZT undertook a PE visit. ZT felt it was very helpful to visit and watched Forest School, an assembly on Eid and the children's tennis lesson. ZT questioned how children are selected Stockport Shapes.</p> <p>RT to communicate how Stockport Shapes is implemented.</p> <p>GK visited for Maths and felt it was a positive experience.</p> <p>GK Q: Why is the STEM version of White Rose Maths not available at school?</p> <p>DC A: It is being considered but needs to be quality assured first.</p> <p>ZT Q: Is there anything around STEM that could excite the children in the same way as White Rose Maths and TT Rockstars?</p> <p>LW A: This is something that we're looking into for our schools.</p> <p>GK to advocate a better STEM link with her organisation.</p> <p>ZT suggested MOBIE charity for STEM link.</p>		
			Finance Update	<p>Governors were given an update on the accounts. RT explained that the school is working on planning ahead for Year 5 and 6. Some spends included more resources. DC and Admin sourcing to make use of bulk discounts. The accounts include the purchase of the new Phonics Scheme.</p> <p>The deficit was expected but the school have healthy reserves.</p>	
			Health and Safety	<p>Governors questioned the implication of the College refurbishment works.</p> <p>RT reassured Governors that the School had responded to the statutory consultation and were keeping an eye on how plans progress.</p>	
			Check website compliance	RT confirmed that the website is compliant.	
4	Governor	Governor Training	Governors requested Phonics training for ACM1 and Maths training for ACM2.		

			Governors informed that EHP visits are included as Training. ZT completed SEND training.	
5	Community Engagement	Stakeholder Engagement	DC displayed a highlight reel of the school year and the range of events that have taken place. Local MP Mary Robinson has been supportive of the School in attending the school a few times.	
	AOB		There were no other items for this section of the meeting.	
		Meeting dates:	The dates were agreed. MD to circulate new dates.	



Natalie Samuels
Chair of Governors